

INSTRUCTIONS FOR UPLOADING OF CLOSING STOCK

This facility is provided to enable the dealers to upload the details of **Closing Stock** in electronic form, as part of Annual Return (Form No. 53, Kerala VAT Rules, 2005).

Those dealers who have already submitted the details of Closing Stock manually (in hardcopy), also have to upload the details in electronic form. The pre-requisite for uploading the Closing Stock details is to submit the Annual Return. The steps that are to be followed for uploading are given below:

1.Connect to the KVATIS Application by accessing the website www.keralataxes.gov.in and click on E-File:



2.Login using the respective TIN & password:

KVATIS e-Filing by Dealers



Kerala Commercial Taxes
Department

Get Connected !

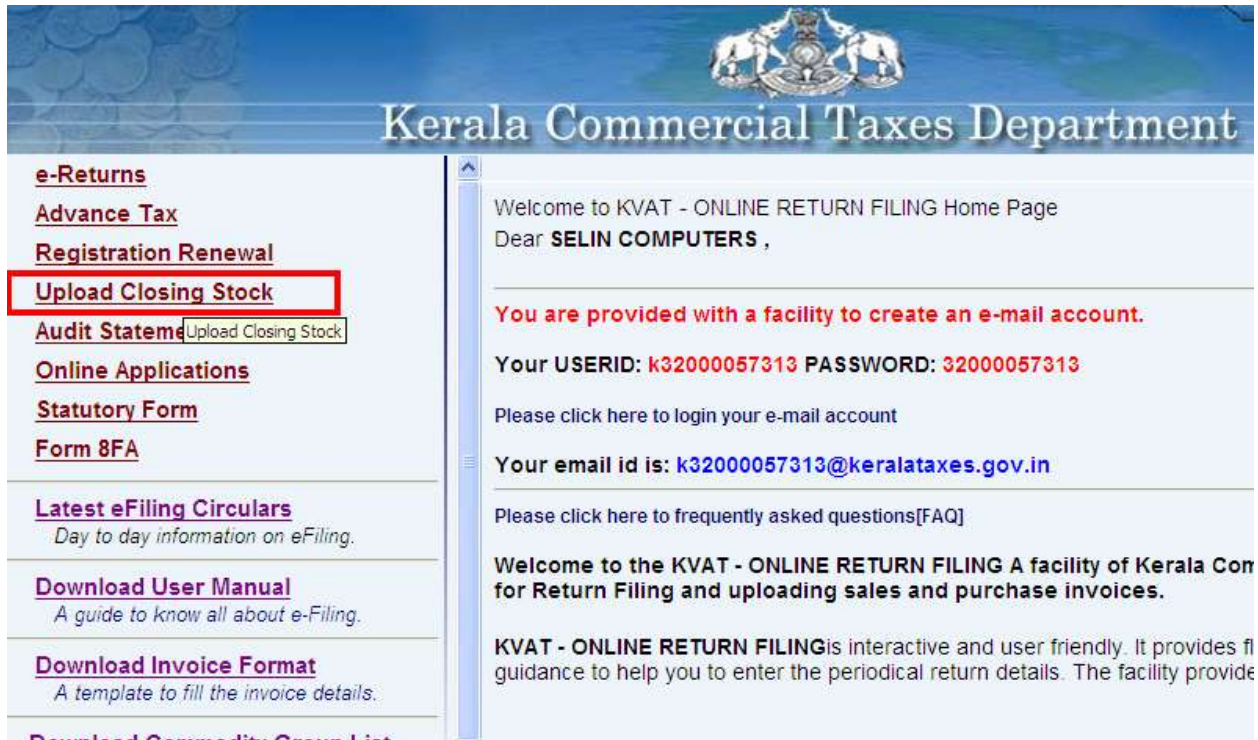
TIN

Password

Login

New registration [click here](#)

3. On reaching the home page of e-Filing, click on the link "**Upload Closing Stock**"



Kerala Commercial Taxes Department

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Day to day information on eFiling.

Download User Manual
A guide to know all about e-Filing.

Download Invoice Format
A template to fill the invoice details.

Download Commodity Group List

Welcome to KVAT - ONLINE RETURN FILING Home Page
Dear **SELIN COMPUTERS**,

You are provided with a facility to create an e-mail account.

Your **USERID: k32000057313** **PASSWORD: 32000057313**

Please click here to login your e-mail account

Your email id is: k32000057313@keralataxes.gov.in

Please click here to frequently asked questions[FAQ]

Welcome to the KVAT - ONLINE RETURN FILING A facility of Kerala Com for Return Filing and uploading sales and purchase invoices.

KVAT - ONLINE RETURN FILING is interactive and user friendly. It provides fl guidance to help you to enter the periodical return details. The facility provide

4. Below Screen would be appeared with message "**Closing stock need to be validated using the spread sheet provided before uploading**"



Home Login Page

Kerala Commercial Taxes Department

Upload Closing Stock Details

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Message from webpage

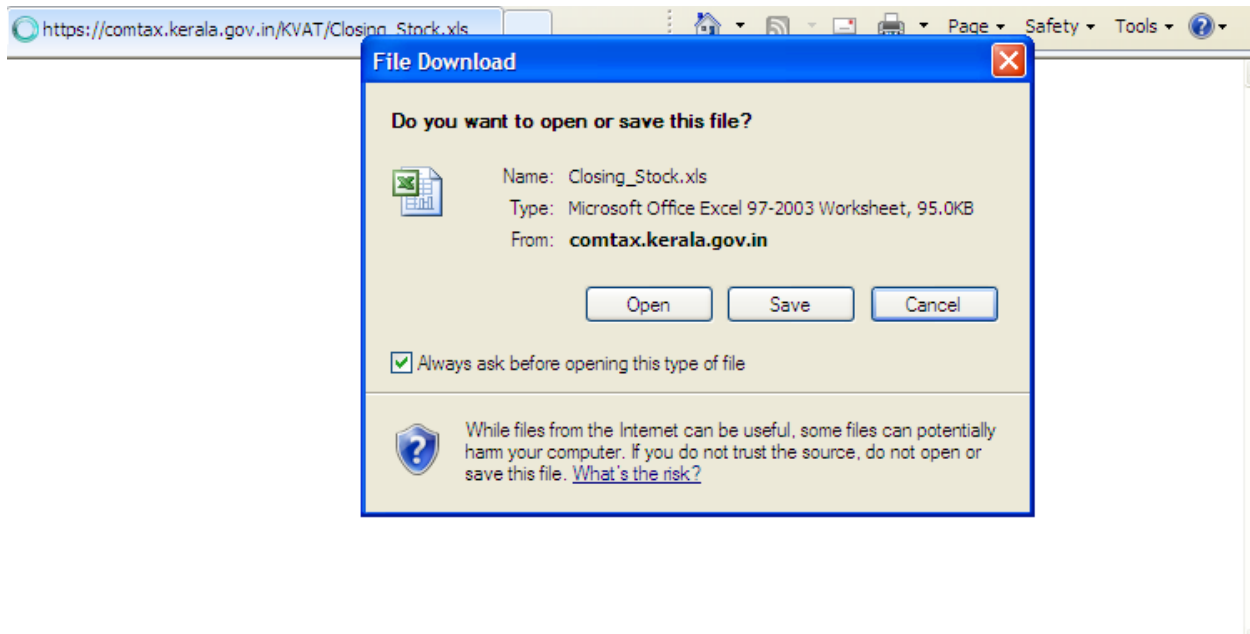
 Dear User,
Closing Stock need to be validated in the Spreadsheet provided before uploading.

OK

5. Then the following screen would be appeared with a link highlighted to down load the spread sheet provided in Excel format



6. Then the following screen would be visible, prompting the dealer to save the file.



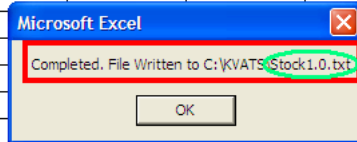
7. Click on Save button to save the file to suitable location of the Local PC.

8. Enter the Details and click on validate Button as shown below.

	A	B	C	D	E	F
	Name of the Commodity in Stock	Quantity (Please Specify unit)	Rate (per unit)	Closing Stock Valuation(Rs.)		
1						
2	Marble	500 Sq Ft	50	25000.00		Validate
3	TIMBER	50 Cub Ft	1000	5000.00		
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						

9. Once the validation is Completed, stock file in teaxt format would automatically be created to the folder named "KVATS" in the "C" partition of the local Computer as shown below.

	A	B	C	D	E	F
	Name of the Commodity in Stock	Quantity (Please Specify unit)	Rate (per unit)	Closing Stock Valuation(Rs.)		
1						
2	Marble	500 Sq Ft	50	25000.00		Validate
3	TIMBER	50CubFt	1000	5000.00		
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						



10. Select the Respective Assessment Year

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Assessment Year

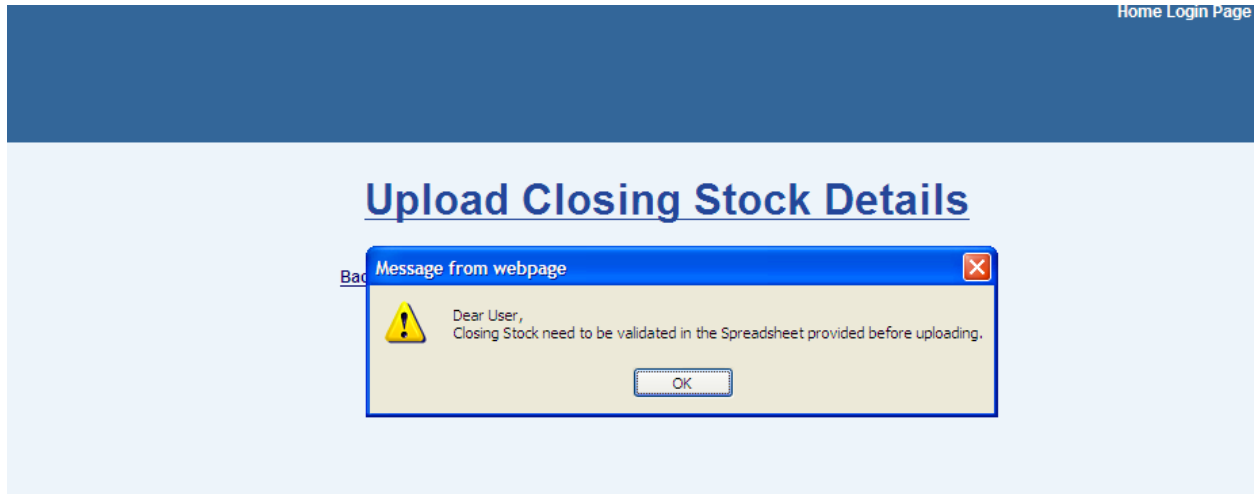
Select Assessment Year

▼

Select Assessment Year
 2011-2012
 2010-2011
 2009-2010
 2008-2009
 2007-2008

Note : Please validate the Closing Stock details in the Spreadsheet before uploading. [Click here to download the Spreadsheet](#)

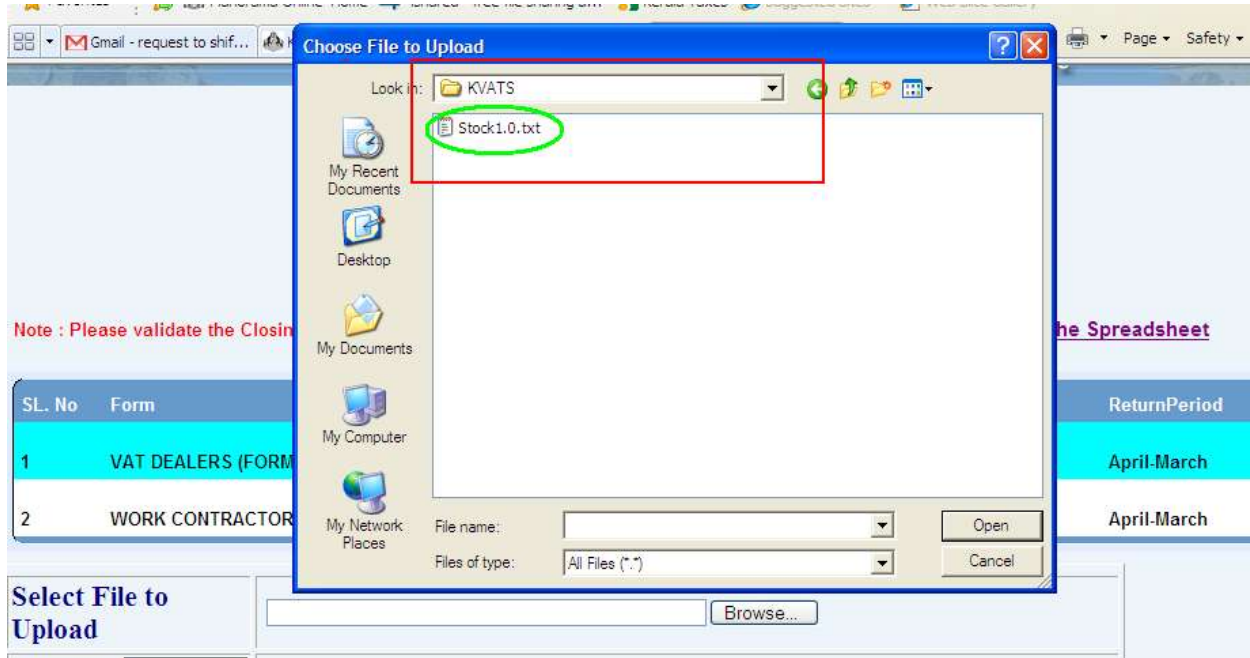
11. Once again, the system will remind to validate the stock as shown below.



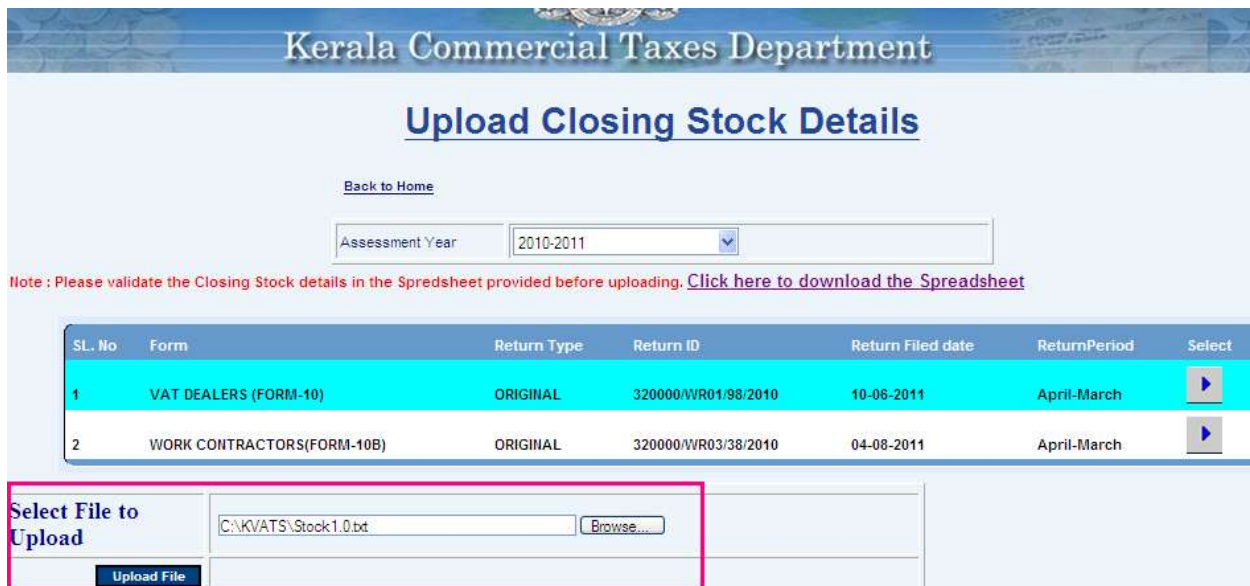
12. Then below screen would be appeared for selecting the record to display the 'Browse' button :



13. Ensure that the file path is C:\KVATS\Stock1.0.txt”



14. After Selecting The file Click on the Button “Upload File”



15. Then the following Screen would be appeared with a warning message “No Modifications Are Allowed After this Confirmation”

Upload Closing Stock Details

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Assessment Year:

* Note : Please validate the Closing Stock details in the Spreadsheet provided before uploading. [Click here to download the Spreadsheet](#)

SL. No	Form	Return Type	Return ID	Return Filed date	ReturnPeriod
1	VAT DEALERS (FORM-10)	ORIGINAL	320000/WR01/98/2010	10-06-2011	April-March
2	WORK CONTRACTORS(FORM-10B)	ORIGINAL	320000/WR03/38/2010	04-08-2011	April-March

Select File to Upload

C:\KVATS\Stock1.0.txt

Message from webpage

No modifications are allowed after this Confirmation.Would you like to continue?

16.Uploaded file can be viewed by clicking on the button 'View File':



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Assessment Year:

Note : Please validate the Closing Stock details in the Spreadsheet provided before uploading. [Click here to download the Spreadsheet](#)

SL. No	Form	Return Type	Return ID	Return Filed date	ReturnPeriod	Select
1	VAT DEALERS (FORM-10)	ORIGINAL	320000/WR01/98/2010	10-06-2011	April-March	<input type="button" value="▶"/>
2	WORK CONTRACTORS(FORM-10B)	ORIGINAL	320000/WR03/38/2010	04-08-2011	April-March	<input type="button" value="▶"/>

Annual Closing Stock Successfully Uploaded

Points to Remember

- ❖ Closing Stock can be uploaded only after the submission of Annual Return
- ❖ File name should be "Stock1.0.txt"

Trouble Shooting

1. File selected is incorrect:

- Ensure that, the file name is “Stock1.0.txt”
- Pls verify the file Path is correct “C:\KVATS\Stock1.0.txt”

2. Validate Button is Inactive:

For Ms Office Version up to 2003;

Tools --> Macro --> Security --> Low.

For Ms Office Version above 2003;

Click on Microsoft Button → Excel Options → Trust Centre → Trust Centre Setting → Macros Settings → select “enable all macros” option