



Office of the Commissioner of State Tax
State Goods and Services Tax Department
Tax Towers, Karamana, Thiruvananthapuram.
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Ph: 0471-2785276 , Dated: 16-10-2024

VACANCY CIRCULAR

Subject : Selection for the posts of Technical Member (State) in Goods and Services Tax Appellate Tribunal State Bench, Kerala- reg.

Reference: GO(Rt) no. 338/2024/Taxes dated 18.04.2024

1. The Goods and Services Tax Appellate Tribunal (GSTAT) is the second Appellate Authority established under the Central Goods and Services Tax Act, 2017 ("hereinafter referred to as CGST Act") to hear various appeals under the said Act and the respective State/UT GST Acts. It consists of a Principal Bench and various State Benches. Government of India has notified the Principal Bench, to be located at New Delhi, and 31 State Benches at various locations (as Mentioned in Annexure III). For the State of Kerala, one State Bench is Notified, which will be functional at Thiruvananthapuram and Ernakulam. It is proposed to fill the vacancy of Technical Member (State) of the GSTAT, State Bench, Kerala.

2. Government of Kerala, vide GO (Rt) No. 338/2024/Taxes dated 18.04.2024 of Taxes (D) Department, granted permission to the Commissioner of State Tax to issue a Vacancy Circular inviting application for the following vacancy:

Post	Bench	No. of Posts	Date of Vacancy
Technical Member (State)	State Bench, Kerala	1	01/04/2024

3. **Qualifications and Eligibility conditions:** The qualifications, eligibility, salary and other terms and conditions of the appointment of a candidate will be governed by the provisions of the CGST Act and Goods and Services Tax Appellate Tribunal (Appointment and Conditions of Service of President and Members) Rules, 2023 (hereinafter referred to as "GSTAT Rules"). The same are summarised in Annexure IV.

4. **Procedure for selection:** The Central Government shall appoint the Technical Member (State) on the recommendations of a Search-Cum-Selection Committee (hereinafter referred to as "Committee"). The Applications received would be scrutinized with respect to suitability of application for the posts having regard to the qualifications and relevant experience of candidates. Shortlisted candidates may be called for personal interaction by the Committee, if deemed necessary and proper. The Committee shall recommend a panel of suitable candidates, on the basis of overall evaluation, to the Government to make the appointments.

5. Application Procedure:

- (i) Interested candidates shall apply online on <https://gstn.org.in/gstat-state-application/#/home> in the form prescribed in Annexure I along with necessary documents. Application submission will begin on 21-10-2024 and the last date for submitting

applications is 5:00 PM on 10-11-2024. Applications submitted through any other mode shall be liable to rejection. However, in case of difficulty in uploading any document while making the online application, the document may be forwarded by email by the last date to email support.gstat@gstn.org.in with a copy marked to cst.sgst@kerala.gov.in , clearly mentioning the online application number in the email.

- (ii) Applications by eligible and willing officers (serving only) should be accompanied with a certificate to be furnished by the employer/ head of department as in Annexure-II;
 - (iii) A helpdesk facility 0471-2785276 is also available during office hours (Monday-Saturday 10 am to 5 pm) or alternatively for support, email can be sent on 'support.gstat@gstn.org.in & cst.sgst@kerala.gov.in'
6. No TA/DA will be admissible to the candidates to be called for interview/interaction. The candidates are required to make own arrangements.
 7. Vacancy Circular and other details can be downloaded from website of Kerala State GST Department "www.keralataxes.gov.in".
 8. Any application received after due date or without necessary statements, documents and relevant attachments as mentioned above will be liable for rejection at the discretion of the Committee.

COMMISSIONER
State Goods and Services Tax Department
Kerala

To,

1. All Ministries / Department of Government of Kerala- It is requested that the vacancy circular may be given wide publicity in their attached & subordinate offices under them.
2. Deputy Commissioner, IT Management Division, with the request to upload the Vacancy Circular on the official website of the Department



APPLICATION FOR THE POST OF TECHNICAL MEMBER (STATE), STATE BENCH, KERALA

PERSONAL DETAILS;

1. Name :
2. Date of Birth :
3. Category (SC/ST/OBC/UR) :
4. Designation/Position/Profession :
5. Contact Details :

	Residential		Official (not mandatory)
	Present	Permanent	
Address:			
Mobile / Phone No.			
E-mail			

6. Educational qualification (in reverse chronological order):

S.No.	Name of University / Equivalent Institution	Degree	Year of Passing	Division/ % of marks obtained	Subject/ Specialization

7. Work Experience : For the experience as employee, Employment record in chronological order starting with present Employment, list in reverse:

For the post of Technical Member (State);

- (a) Whether State Government Service or All India Service (please specify State, Cadre and Year):
- (b) Total number of experience in Group A or equivalent:
- (c) If State Government Service, specify whether the officer is above the rank of Additional Commissioner (VAT) or the Additional Commissioner (State Goods and Services Tax) or first appellate authority notified by State of Kerala : Yes / No
- (d) Pay details, Period of service and Nature of work/experience (provide only relevant to Group A or equivalent):

S No.	Designation, Pay or Scale of pay (Pay in Pay Matrix)	Place of Posting	Department	Period of Service	
				From	To

- (e) Details of major and minor penalties imposed; disciplinary and criminal proceedings pending, if any:
- (f) Number of years of experience in the administration of an existing law¹ or goods and services tax or finance in the Government of Kerala:
- (g) Details of experience in administration of an existing law or goods and services tax or finance and taxation in the Government of Kerala including adjudicating experience preferably as appellate authority: (Upto 250 words)
- (h) Attach copies of 10 adjudicating orders, if any, passed by the applicant.
8. Write up on major achievements : (Upto 150 words)
9. Awards/honours/Publications, if any
10. Affiliation with the professional bodies Institutions/societies/ or any other body including political party
11. Additional information, if any, which you would like to mention in support of the application for the post.

DECLARATION

1. I certify that the foregoing information is correct and complete to the best of my knowledge and belief, and nothing has been concealed/distorted. If at any time, I am found to have concealed/distorted any material information, my appointment shall be liable to summary termination without notice.
2. I certify that I meet the minimum requirements for the post applied for herein.
3. I shall not withdraw my candidature after appearing for the interview or interaction, if any.

4. I shall not decline the appointment, if selected for appointment by the Appointment Committee of Cabinet.
5. I shall join within 30 days from the date of issue of order of appointment.
6. I am aware that in case I violate any of the conditions mentioned at SI.No.3 to 5, the Government of India/ Government of Kerala may debar me for a period of three years for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body.

Place:

Date:

Signature of the candidate

¹. Existing law means any law relating to levy and collection of duty or tax on goods or services or both passed or made before 01-07-2017.

CERTIFICATE OF EMPLOYER
(To be furnished and signed by the competent authority or HOD)

1. Name of the Officer (in full) :
2. Father's name:
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service:
6. Service to which the officer belongs including batch /year/ cadre etc., wherever applicable:
7. Positions held (During ten preceding years (if retired, then ten years preceding retirement):

S No.	Organisation (name in full)	Designation & Place of posting	Administrative/Nodal/Ministry/ Department concerned	
			From	To

8. Whether the officer has been placed on the agreed list or list of Officer of Doubtful Integrity (if yes, details to be given):
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 Years and if so with what result:
10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of penalty:
11. Is any disciplinary/ criminal proceedings or charge sheet pending against the officer as on date (if so, details to be furnished)
12. Is any action contemplated against the officer as on date (if so, details to be furnished)

Date:

(NAME AND SIGNATURE)

Annexure-III

SL.No	State Name	No. of Benches	Location
(1)	(2)	(3)	(4)
1	Andhra Pradesh	1	Vishakhapatnam and Vijayawada
2	Bihar	1	Patna
3	Chhattisgarh	1	Raipur and Bilaspur
4	Delhi	1	Delhi
5	Gujarat	2	Ahmedabad, Surat and Rajkot
6	Dadra and Nagar Haveli and Daman and Diu		
7	Haryana	1	Gurugram and Hissar
8	Himachal Pradesh	1	Shimla
9	Jammu and Kashmir	1	Jammu and Srinagar
10	Ladakh		
11	Jharkhand	1	Ranchi
12	Karnataka	2	Bengaluru
13	Kerala	1	Ernakulum and Trivandrum
14	Lakshadweep		
15	Madhya Pradesh	1	Bhopal
16	Goa	3	Mumbai, Pune, Thane, Nagpur, Aurangabad and Panaji
17	Maharashtra		
18	Odisha	1	Cuttack
19	Punjab	1	Chandigarh & Jalandhar
20	Chandigarh		
21	Rajasthan	2	Jaipur and Jodhpur
22	Tamil Nadu	2	Chennai, Madurai, Coimbatore and Puducherry
23	Puducherry		
24	Telangana	1	Hyderabad
25	Uttar Pradesh	3	Lucknow, Varanasi, Ghaziabad, Agra and Prayagraj
26	Uttarakhand	1	Dehradun
27	Andaman and Nicobar Islands	2	Kolkata
28	Sikkim		
29	West Bengal		
30	Arunachal Pradesh	1	Guwahati Aizawl(Circuit) Agartala(Circuit) Kohima (Circuit)
31	Assam		
32	Manipur		
33	Meghalaya		
34	Mizoram		
35	Nagaland		
36	Tripura		

1. Qualification and eligibility

Technical Member (State): A person shall be qualified for appointment as a Technical Member (State), if

- he is or has been an officer of the State Government
- or an officer of All India Service,
- not below the rank of Additional Commissioner of Value Added Tax or the State goods and services tax,
- or such rank, not lower than that of the First Appellate Authority, as may be notified by the concerned State Government, on the recommendations of the Council, and has completed twenty-five years of service in Group A, or equivalent, with at least three years of experience in the administration of an existing law or the goods and services tax or in the field of finance and taxation in the State Government.

2. Salary and emoluments:

- Basic Salary: 2,25,000/- (fixed)
- For pensioners, the pay of such person shall be reduced by the gross amount of pension drawn by him/her.
- Shall be eligible for reimbursement of house rent subject to a limit of rupees one lakh twenty-five thousand per month.
- Shall be entitled to the facility of staff car or transport allowance.
- Allowances and other terms and conditions of service (DA, Medical etc.) shall be the same as applicable to Central Government officers carrying the same pay (presently an officer at Pay Level 17).
- Pension, Provident Fund and gratuity shall not be admissible for the service rendered in the Tribunal.
- Shall be entitled to thirty days of earned leave for every year of service.
- Shall be entitled to eight days of casual leave every calendar year.
- Central Government shall be the sanctioning authority for foreign travel.
- Leave encashment shall be allowed, subject to the condition of maximum allowed encashment under Central Civil Services (Leave) Rules, 1972 including encashment of leaves from previous service.
- Place of posting is subject to change/transfer as per the applicable provisions of CGST Act and GSTAT Rules.

Other terms and conditions:

- Minimum age prescribed is 50 years and Maximum age is 67 years.
- Initial Appointment will be for a period of 4 years (subject to maximum age limit of 67 years) and eligible for re-appointment for a period of 2 years.
- Must be declared medically fit by an authority specified by the Central Government.
- Serving Officers or sitting Judges shall either resign or obtain voluntary retirement before joining the Tribunal.