

**\*FORM No.9**

**(See Rules 10,11,18 & 30)**

**RETURN OF MONTHLY/QUARTERLY/HALF-YEARLY/ANNUAL TURNOVER  
(FOR THE MONTH OF .../QUARTER/HALF YEAR/YEAR ENDING )**

(To be filled in by the Department)  
Assessee)

(To be filled in by the

Date of Filling .....

Regn. No.

No. of enclosures .....

Assessment Year

Circle .....

1. Name and address of the dealer :

2. Trade Name (if any) :

3. Nature of business :

(Proprietorship/partnership/Company /society etc.

4. Particulars of branches, if any with address of each  
branch :

5. Particulars of turnover :

SL. No.	Name of goods	Commodity code No.	Schedule No.	Point of sale	Rate of Tax	Total turnover
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Turnover on which exemption is claimed	Taxable Turnover	Tax Collected	Tax due on the taxable turnover		
	(8)	(9)	(10)	(11)		

6. Details of sale/purchase bills issued :

Series	No. of Bills		Rate of Tax (If exempted note as exempted)
	From	To	
(1)	(2)	(3)	(4)

7. Details of Tax--

(i) (a) Total tax due for the period of return .....

(b) Surcharge due .....

(c) License fee due .....

(ii) (a) Total tax paid/remitted .....

(b) Surcharge paid/remitted .....

(c) License fee paid/remitted .....

8. Details of remittance of Tax -

Date (1)	Chalan/Cheque No (2)	Amount (3)	Name of Bank/Treasury (4)	Branch (5)
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9. The following statements/documents as required by Rule 21(7AA) are attached.

(i) List of purchases of goods taxable at the point of first sale within the States

<sup>1</sup>[(where exemption is claimed as second or subsequent seller)]

(ii) list of purchases of goods completely exempted from tax (as per 3rd schedule or

notification under section 10)

(iii) list of sale completely exempted from tax as per notification issued under section

10 (along with certificate required)

(iv) list of sales return

(v) list of goods sent on branch transfer

(vi) copies of delivery notes

<sup>2</sup>[(vii) list of purchases of goods subject to tax at two points of sale within the State,

(viii) copies of declarations in FORM 25/FORM 25A.]

<sup>2</sup>[(ix)] any other documents relied on for claiming any exemption/reduction/rebate,

with list there of (separate list to be furnished for each claim) (specify details).

10. A copy of the stock inventory as on 31-3-..... is annexed (applicable only in

case of annual return of dealers who do not maintain a stock register).

**DECLARATION**

I,..... son of,..... do hereby

solemnly declare that to the best of my knowledge and belief, the information furnished

in the return and the annexures and statements .: accompanying it relevant to the month

/quarter/half year/year ending, are correct complete and truly stated and in accordance

with the provisions of the KERALA General Sales Tax Act, 1963 and the KERALA General

Sales Tax Rules, 1963.

Place:  
Dealer

Signature and Name of the

Date:

Status in relation to business

**INSTRUCTIONS FOR FILLING UP THE RETURN**

1. Separate return shall be filed for each place of business with a consolidated return

for all places of business.

2. In the case of goods taxable at sale point of taxation the turnover is the sale value.

3. In the case of goods taxable at the purchase point, the turnover is the purchase

value.

4. The turnover of each class of goods subject to different rates of tax and exempted

goods shall be shown separately.

5. Clear postal address with building number, name of Municipality, ward name, road

name, pin code etc. shall be given wherever required.

6. As far as possible name of goods shall be entered as given in the schedules to the

Act.

7. Turnover includes Intra and Inter state transaction, Export sales and Sales tax

collection, if any.

8. The return shall be signed by the proprietors, in the case of firm by any partner, in

the case of company by any Director, in the case of Co-operative Society by its

President or Secretary or by any other person who is duly authorised in this behalf in

Form No. I I.

9. The return should be accompanied by proof of payment of the tax due. If the tax

due is not paid along with the return interest as provided in S.23(3) will accrue for

the balance of tax due from the due date fixed for filing the return.

10. Cheque or demand draft shall be for the tax due rounded to the nearest rupee and

shall be acceptable by the assessing authority and the Treasury concerned.

II. In the case of goods coming under the fifth Schedule the turnover on the first sale

and last sale shall be shown separately.

12. The turnover liable to purchase tax under S.5A is the purchase value.

13. Total turnover subject to turnover tax and tax under Sec.5A shall be shown

separately under separate headings.

\* Form No.9 substituted by S.R.O. No. 462/98 dt 5-6-1998.