

INSTRUCTIONS ON GENERAL SCRUTINY MODULE

In connection with the implementation of general scrutiny module on KVAT the following instructions are issued:

1. Training for System Administrators and Master Trainers on General Scrutiny Module was given at CTS, Kaimanom, Thiruvananthapuram on 21st and 25th May respectively. Requests were received from many Master Trainers for extension of Testing Time (which was given upto 25th May, 2019) for further 3 days. In this regard, considering the request, further five Pre Assessment notices generated, will be send from the Headquarters to the respective Assessing Authorities on 27th May, 2019. The facility for test checking will be available upto 29.05.2019.
2. All assessing authorities are required to familiarize themselves with the Scrutiny Module and go through the process upto generation of final order, so that they can conduct the scrutiny in Scrutiny Module without committing mistakes in future. No further opportunity for testing will be allowed.
3. All Deputy Commissioners are required to provide Training on General Scrutiny Module to all their Assessing authorities in their respective districts with the help of Master Trainers who have attended the training at CTS, on **Monday ie 27.05.2019** itself.
4. Any feedback in this regard shall be communicated to the email id Scmgold.ctd@kerala.gov.in on or before 29.05.2019 5 PM.

Sd/-

COMMISSIONER

Date: 25.05.2019