



ANNEXURE 11 of SPM

SHORT QUOTATION NOTICE

No.CT/1871/2021-B3

STATE GST DEPARTMENT, KERALA,
Tax Towers, Karamana, Thiruvananthapuram
Tel:0471-2785240, 5242, 9895757090

Sealed quotations are invited for executing AMC of the following works:

Annual Maintenance Contract (AMC) for 8 Nos. of Split Air Conditioners installed at Tax Towers, Karamana. Details of Air Conditions are follows.

Manufacturing company	Model No. of ACs	SI No. of ACs	Capacity
Samsung	AR24NV3HFWKNNNA	043TPPCK301001W	2 Ton
Samsung	AR24NV3HFWKNNNA	043TPPCK300990T	2 Ton
Samsung	AR24NV3HFWKNNNA	043TPPCK300049Y	2 Ton
Samsung	AR24RV3HFWKNNNA	045WPPCM301571T	2 Ton
Samsung	AR24RV3HFWKNNNA	045WPPCM300175T	2 Ton
Blue Star	FS312AATU	3.40751123019308E+0 21	2 Ton
Hitachi	RSD317HCEA	SE190C36912	1.5 Ton
Voltas	Voltas-183VDZUZ (R-410A)	452322A19DC09118	1.5 Ton

The envelopes containing the quotation should bear the superscription "Quotation for executing AMC for 8 Nos. of Air Conditions" and should be addressed to the Commissioner of State Tax, 9th Floor, Tax Towers, Killippalam, Karamana P.O, Thiruvananthapuram-695002. Intending tenderers may submit the quotations on their own papers. Last date for receipt of quotations is **16/07/2021** 5pm. Late quotations will not be accepted.

The quotations will be opened at 11am on **17/07/2021** in the presence of such of the tenderers or their authorized representatives who may be present at that time. The maximum period required for delivery of the articles should also be mentioned. Details of the requirements and the conditions governing their supply can be obtained free on request from the Commissioner of State Tax, 9th Floor, Tax Towers, Killippalam, Karamana P.O, Thiruvananthapuram-695002, till **16/07/2021** 4 PM. A format of agreement to be executed with the tenderer is enclosed herewith for information.


SPECIAL COMMISSIONER

Tax Towers, Karamana, TVM
Date: **30/06/2021**

SERVICE LEVEL AGREEMENT

AGREEMENT executed day of between(hereinafter called "the Contractor") and the Commissioner of State Tax, State Goods and Services Tax Department, Kerala, Thiruvananthapuram (hereinafter called "SGSTDK" for and on on behalf of the Governor of Kerala/ the Government).

WHEREAS the Contractor has tendered for the supply of services of the Annual Maintenance Contract (AMC) for 8 Nos. of split Air Conditions (5 Nos. of Samsung Air Conditions with a capacity of 2 Ton each, 1 No. of Blue Star Air Condition with a capacity of 2 Ton, 1 No. of Voltas Air Condition with a capacity of 1.5 Ton and 1 No. of Hitachi Air Condition with a capacity of 1.5 Ton) installed at Tax Towers, Karamana for a period of one year for the use of the SGSTDK as per offer letter No.
Dated..... of the contractor.

"AND WHEREAS the Government/Purchasing Officer have/has been pleased to accept the offer subject to the conditions stipulated in the Supply Order No CT/1871/2021-B3 Dated (which shall form part of this agreement as if incorporated herein) in respect of the articles mentioned therein."

The Agreement shall however be subject to the following terms and conditions.

1. The duration of the ~~contract~~ shall be one year from(date of ~~signing~~ of the agreement).
2. The SGSTDK shall pay the Contractor the charges of Rs.(GST Extra) in two installments.
3. The Contractor should conduct 4 routine services during the contract period.
4. Break if any happens during the contract period, the Contractor should attend the matter within 4-7 working hours of intimation.
5. Servicing the following Air Conditioner units such as cleaning using chemical materials and water, cleaning air filter, attending petty repairs to copper tubes leak testing, rectifying defects if any and making the unit in proper working condition- for split (High Wall) type units/ for split (floor mounting) type units/ for duct able split/ cassette type etc.
6. The Contractor should fill sufficient quantity of Freon gas for existing air conditioner unit including leak testing rectifying the defects leak arresting

- including breezing and make the compressor in good working condition.
7. The Contractor should install PCB boards in the place of defective one.
 8. The Contractor should supply and install suitable sensor in the place of defective one.
 9. The Contractor should supply and install suitable capacitor in the place of defective one.
 10. The Contractor should supply and install suitable Cu Flaire nuts in the place of defective one.
 11. The Contractor should supply and install suitable out door fan motor in the place of defective one.
 12. Safety Controls such as pressure cut outs will be tested. In case of any Mal-functioning they will be repaired/replaced.
 13. Cooling Coil will be inspected and cleaned if necessary.
 14. The blower motor will be checked and any defects noticed will be attend too.
 15. Any defect in the electrical items and control wiring will be attend too.
 16. The condenser fan will be attend and the condenser coil will be inspected and cleaned. Any repairs in the condenser coil will be attend too.
 17. If any replacement / major repairs of the defective parts are required, it should be done by the contractor within two working days.
 18. The SGSTDK should not entertain the increase in the contract amount under any circumstances.
 19. The SGSTDK reserves all right to reject any tender or all tenders if recorded the conditions laid in the agreement are violated.
 20. The Contractor shall not assign or make over the contract or the benefits or burdens thereof to any other person or body corporate. The contractor shall not under-let or sublet to any person or persons or body corporate the execution of the contract or any part thereof without the consent in writing of the Commissioner, State Goods and Services Tax Dept.
 21. In case any difference or dispute arises in connection with the contract, all legal proceedings relating to the matter shall be instituted in the court of competent jurisdiction in Thiruvananthapuram.
 22. If the defect is not resolved within the stipulated time frame by the contractor, penalty will be attracted unless standby device is provided. An amount of Rs. 50/- is charged as penalty per day for the belated service days. But the penalty must not exceed to 10% of tendered value of the work.
 23. The Contractor shall adopt all safety measures, which are essential for the execution of the work. The Institute shall not be responsible for any mis-happening if occurred while executing the work; this may please be noted very carefully. The contractor is advised to have the insurance of his staff / workers

against any mis-happening while attending the work at his own level.

24. The prices quoted should be inclusive of all taxes, duties etc. except GST, which are or may become payable by the contractor under existing or future law or rules of the country of origin supply or delivery during the course of execution of the contract.

25. Contractor shall submit a working phone No./ mobile No. of his / or authorized representative, so that communication may be done in case of emergency.

IN WITNESS WHEREOF the Contractor and
Shri
..(H.E. name and designation) for and on behalf of the Governor of Kerala have
hereunto set their hands.
Signed, sealed and delivered by.....

(Contractor)

In the presence of witness (1)
(2)

Signed, sealed and delivery by
Sri.....
..... (H.E name and designation) for and on behalf of
the Governor of Kerala.

In the presence of witness ~~(1)~~
(2)