



Office of the Commissioner of the State Goods and Services Tax  
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Circular No. **9/2022**

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Sub: SGSTD - issuance of manual forms under CST Act - instructions  
issued - reg

Ref: 1. U.O. Note NO. CT/5232/2022-ITMC, dated 23.05.2022.

2. Circular No. 1/2010, dated 01.02.2010 of the Commissioner  
of State Tax.

The State Goods and Services Department provided for the online issue of the forms under the CST Act, and at the time of the changeover to the online platform, the dealers were required to surrender all unused declaration forms held by them.

Due to some technical issues in the KVATIS Server, the online issuance of the statutory forms under the CST Act is not possible. Hence the dealers are permitted to use the manual statutory forms for urgent requirements until the technical issues are resolved. The assessing authorities are instructed to bring the above to the notice of assesses. All offices shall maintain required registers and the supervisory officers shall conduct periodical verification of accounts of such declaration forms manually issued.

The Joint Commissioners shall give due publicity to this circular instructions and cause it to be published on the notice boards of all offices. The unused manual forms, if any, remaining with the offices of the District Joint Commissioners can be used for this purpose, and in case of any additional requirement of statutory forms, it shall be intimated to the Headquarters urgently. This circular will be in force until further instructions are issued from this office.

COMMISSIONER

*--This document is electronically approved in e-Office on 05-07-2022. Hence it does not require an ink signature--*