

FORM. III A

APPEAL MEMORANDUM TO THE APPELLATE TRIBUNAL

[See Rule. 6A)]

BEFORE THE APPELLATE TRIBUNAL...

Appeal No..... of.....20.....

{

} Appellant(s)

Versus

{

} Respondent

1. District in which the assessment was :
made/order imposing penalty was issued

2. Year to which the assessment or :
penalty relates

3. Authority passing the original order in :
dispute

4. Appellate Authority passing the order
in Appeal under section 7 :

5. Date of communication of the order
now appealed against :

6. Address to which notices may be sent :
to appellant

7. Address to which notices may be sent
to the respondent

8. Relief claimed in appeal :

a. Rent determined by the Assessing Rs.
Authority passing the original order
disputed

b. Rent confirmed by the Appellate Rs.
Authority

c. If estimation of rent is disputed:

- i. Disputed rent Rs.
- ii. Tax due on rent disputed Rs.
- d. If the rate of tax is disputed:
 - i. Rent involved Rs.
 - ii. Amount of tax disputed Rs.
- e. Any other relief claimed :
- 9. Grounds of appeals, etc. :

VERIFICATION

I/ We.....the appellant do hereby declare that what is stated above is true to the best of my/our knowledge and belief.

Verified today, theth day of20.....

(Signed)

Appellant

(Signed)

Authorised Representative

N.B.:

1. The Appeal should be in quadruplicate and should be accompanied by four copies(at least one of which should be the original or an authenticated copy) of the order appealed against and also three copies of the order of the Assessing Authority.
2. The Appeal when it is filed by any person other than an Officer empowered by Government under sub-section (1) of section 7A should be accompanied by a chalan receipt in support of having paid the fee [specified under sub-section (2) of section7A] The fee should be credited in Government Account. Cheques, drafts, hundies or other negotiable instruments will not be accepted.
3. The appeal should be written in English and should set forth concisely and under distinct heads the grounds of appeal without any argument or narrative and such grounds should be numbered consecutively.
