

PROCEEDINGS OF THE COMMISSIONER OF COMMERCIAL TAXES THIRUVANANTHAPURAM

Present :- Dr.Rajan.N.Khobragade IAS

Sub: - Estt.- Department of Commercial Taxes – Transfer and Postings in checkpoints and Intelligence Squads – transfer norms issued-reg

Read:- Details staff and their working status collected from Deputy Commissioners.

Commercial Tax inspectors, clerks and office attendants of Commercial Tax Checkposts are transferred in every six months in order to maintain transparency in administration. But recently many complaints in related to the transfer and postings in the department had arisen and it was presented before the Legislative Assembly too, in the form of submission.

Hence strict norms have to be followed while transferring the staff in the Department for the purpose of checkpoint management. In the circumstances the following orders are issued constituting norms as mentioned below.

ORDER NO.A1.38752 /2015/CT dated 23.11.2015

In order to keep transparency in frequent transfer orders issued in related to checkpoint the following norms are issued.

1. Inter district transfers shall be allowed only in General Transfer, except in the following cases:-
 - a) Postings in the checkpoints of Palakkad District can be done including the staff of all districts
 - b) Postings in the checkpoints of Thiruvananthapuram District can be done including the staff of Kollam and Alappuzha district also
 - c) Postings in the checkpoints of Kollam District can be done including the staff of Thiruvananthapuram, Pathanamthitta and Alappuzha district also.
 - d) Postings in the checkpoints of Wayanad District can be done including the staff of Kannur and Kozhikoe district also.
 - e) Postings in the checkpoints of Kasargod District can be done including the staff of Kannur, Kozhikode and Wayanad district also.
 - f) Newly promoted CTI's may be posted in any of the checkpoints in the open vacancies without considering the above aspects and taken in the purview of the norms in the very next order.
2. The following Checkposts are treated as Group I Checkposts and anybody posted once in Group I Checkpost shall not be posted in any checkpoints in the group for the next two turns. (ie for a minimum period of one year)
 - a) Commercial Tax Checkpost Kallikkadu, Thiruvananthapuram
 - b) Commercial Tax Checkpost Palakkadavu/Moozhilthottam, Thiruvananthapuram
 - c) Commercial Tax Checkpost Pirayumoodu, Thiruvananthapuram
 - d) Commercial Tax Checkpost, Kanjampazhanji, Thiruvananthapuram
 - e) Commercial Tax Checkpost Uchakkada, Thiruvananthapuram

- f) Commercial Tax Checkpost Aryankavu/Achancovil, Kollam
 - g) Commercial Tax Checkpost Kumily, Idukki.
 - h) Commercial Tax Checkpost Velanthavalam, Palakkad
 - i) Commercial Tax Checkpost Cumbummedu, Idukki
 - j) Commercial Tax Checkpost Gopalapuram, Palakkad
 - k) Commercial Tax Checkpost Govindapuram, Palakkad
 - l) Commercial Tax Checkpost Meenakshipuram, Palakkad
 - m) Commercial Tax Checkpost Vazhikkadacu, Malappuram
 - n) Commercial Tax Checkpost Muthanga, Wayanad
 - o) Commercial Tax Checkpost Tholpetty, Wayanad
 - p) Commercial Tax Checkpost Lakkidi, Wayanad
 - q) Commercial Tax Checkpost Koottupuzha, Kannur
 - r) Commercial Tax Checkpost Perla, Kasargod
3. Any CTI/Clerk/OA who have completed checkpost duty continuously for three turns (minimum 18 months) in checkposts other than Walayar, Amaravila and B Manjeswar shall be posted to intelligence wing or any other wing.
4. Erratum orders, if any, shall be delivered within two weeks of the date of release of an order. No cases other than those contained in the order shall be included in an erratum unless, specifically mentioned by the Commissioner or the Joint Commissioner-I
5. A Commercial Tax Inspector who completed two years of service in checkposts shall be given compulsory posting to the Intelligence wing. The inspectors in other wings who completed two years of service and not worked previously in Intelligence wing shall also be given compulsory posting to the Intelligence wing unless he was entrusted with special task by the Commissioner or working at Commissionerate or part of any IT initiatives. Those who previously completed 1/4th of his total service in the Intelligence wing shall be excluded.
6. The files of transfer and postings shall be supported by proper notes for every/ every group of postings. The Joint Commissioner-I shall route the files of all transfer and postings through the Commissioner for reference. The Joint Commissioner-I shall also watch the subsequent orders issued by the concerned Deputy Commissioners and report, any violation of norms noticed.
8. All officials at the state level and district level from the section clerk to the transferring authority will be equally responsible for any erroneous posting in contradictory to the norms issued.

These norms are issued with immediate effect.

Sd/-
Commissioner

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