

PROCEEDINGS OF THE MEMBER (JUDICIAL) ERNAKULAM  
IN CHARGE OF CHAIRMAN, KERALA AGRIC. INCOME TAX &  
SALES TAX APPELLATE TRIBUNAL,  
THIRUVANANTHAPURAM

Present : Smt. Lizamma Augustine

Sub: KAIT & STAT – Kerala State Information Commission –  
Designating State Public Information Officer and District Level  
Information Officers – Orders issued - Reg:-

Read: 1. G.O (P) No. 367/05/GAD, dated. 10.10.05 of General  
Administration (Co-Ordination) Dept.  
2. Circular No. 77000/CD N. 5/06, dated. 30.10.06.  
3. Order No. B3-1935/05, dated. 29.11.05.

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As envisaged in Section 15 of the Right to Information Act 2005,  
Government of Kerala was pleased to constitute the Kerala State  
Information Commission in exercise the powers conferred on and to  
perform the functions assigned to it under the Act.

As per the Government Order read above, Government have directed  
to designate a senior level officer in each Department as the State Public  
Information Officer, Assistant Public Information Officer and Appellate  
Authority, district wise, for providing information concerning the  
Department to persons requesting for the same, as laid down in Section 5  
(1) of the Act. Accordingly, State Public Information Officer and District  
wise Public Information Officers have already been identified and  
designated in the Kerala Agricultural Income Tax and Sales Tax Appellate  
Tribunal as per reference 3<sup>rd</sup> cited. But some of the officers have retired  
from service or transferred from this Tribunal.

In the above circumstances, the following revised Orders are issued:-

Order No. B3- 565/2006, dated 14.02.2008

As laid down in Section 5 (1) and (11) of the Right to Information Act,  
2005, the following officers are designated as the State Public Information  
Officer and the State Assistant Public Information Officers in respect of  
Kerala Agricultural Income Tax and Sales Tax Appellate Tribunal.

State Public Information Officer

Smt. Sheela Mathew,  
Secretary,  
KAIT & STAT  
Thiruvananthapuram.

Asst. Public Information Officers

1. Smt. B. Usha,  
Asst. Secretary  
KAIT&STAT,  
Thiruvananthapuram Thiruvananthapuram
2. T.P. Abdul Hameed,  
Asst. Secretary  
KAIT & STAT,  
Kottayam Kottayam
3. Smt. R. Jayasree,  
Asst. Secretary  
KAIT & STAT,  
Ernakulam Ernakulam
4. Smt. O.K. Vimala,  
Asst. Secretary  
KAIT & STAT,  
Palakkad Palakkad
5. Smt. M.C. Santha Kumari,  
Asst. Secretary  
KAIT & STAT,  
Kozhikode Kozhikode

The Public Information Officers will take immediate steps to maintain all records duly catalogued and indexed in a manner and form which facilitate the Right to Information and within a reasonable time with available resources to access such records by citizens.

On change of the above officers due to transfer, deputation, promotion, retirement etc., the substitute officer will be the State Public Information Officer / Asst. Public Information Officer as the case may be.

The Chairman, Kerala Agricultural Income Tax and Sales Tax Appellate Tribunal will be the Appellate Authority in respect of the Department.

Sd/-

MEMBER (JUDICIAL), ERNAKULAM  
In Charge Of Chairman

## PROFORMA

Name of Department:- Kerala Agricultural Income Tax and Sales Tax  
Appellate Tribunal

Sl. No	Name of officer with designation	Designated post (Appellate Authority / Public Information Officer / Asst. Public Information Officer	Telephone No.	Subject matter dealt with
1	Smt. Lizamma Augustine Member (Judl.), Ernakulam in charge of Chairman	Appellate Authority	9446469652	matters relating to appeals before the tribunals
2	Smt. Sheela Mathew, Secretary, KAIT & STAT Thiruvananthapuram.	Public Information Officer	0471-2313765	do
3	Smt. B. Usha, Asst. Secretary KAIT & STAT, Thiruvananthapuram	Asst. Public Information Officer	0471-2313765	do under HQ's Bench, Tvpm
4	T.P. Abdul Hameed, Asst. Secretary KAIT & STAT, Kottayam	Asst. Public Information Officer	95481- 2561187	do under Addl. Bench, Kottayam
5	Smt. R. Jayasree, Asst. Secretary KAIT & STAT, Ernakulam	Asst. Public Information Officer	95484- 2359652	do under Addl. Bench, Ernakulam
6	Smt. O.K. Vimala, Asst. Secretary KAIT & STAT, Palakkad	Asst. Public Information Officer	95491- 2538453	do under Addl. Bench, Palakkad
7	Smt.M.C.Santha Kumari, Asst. Secretary KAIT & STAT, Kozhikode	Asst. Public Information Officer	95495- 2365724	do under Addl. Bench, Kozhikkode

MEMBER (JUDICIAL), ERNAKULAM  
In Charge Of Chairman.